

# SYMPOSIUM/Sessions SUBMISSION

## GUIDELINES

### GENERAL INFORMATION

There will be **symposiums/special sessions** to be considered for submission to AFACT2020. We recommend that you have initial contact with the proposed speakers before submitting the symposiums/special sessions to determine availability.

A confirmation of submission will be emailed to chairperson(s) and speaker(s). Please make sure that you are entering the active email addresses of chairperson(s) and speaker(s). Every communication will be made through emails.

You can edit your submission online until the closing date. No changes can be made after the deadline. The online submission system will be closed at **31 December 2019, 11.59 midnight** (GMT+7, Bangkok, Thailand)

AFACT2020 “**Professional Alliance Moving Together for Tobacco-Free Society**” will be exploring four diverse tracks. Proposed symposiums/sessions should be aligned with AFACT2020 tracks and sub-tracks, as presented below:

#### **Track 1: Strengthening Regional and Global Networks**

##### **Sub-tracks**

- A. Strengthening networks among healthcare professionals and communities to enhance tobacco control
- B. Multisectoral partnership to accelerate sustainable development
- C. Innovative and sustainable financing for tobacco control
- D. Human rights defenders, tobacco victims, and tobacco control

## **Track 2: Policy, Innovations & the End Game**

### **Sub-tracks**

- A. Tobacco taxation and economics of tobacco use and control
- B. Tobacco industry tactics/interference and good governance in tobacco control
- C. Tobacco products and market trends
- D. Sustainable, safe and clean smoke-free environments
- E. Occupational and environmental harms of tobacco cultivation, production, and consumption
- F. Best practices on Warnings and plain packaging
- G. Banning tobacco advertising, promotion and sponsorship (TAPS)
- H. Compiling and applying Big Data in tobacco control
- I. Accelerating the pace towards the tobacco endgame

## **Track 3: Offering Help to Quit Tobacco and Nicotine Addiction**

### **Sub-tracks**

- A. Risk factors and prevention of nicotine addiction
- B. Effective and efficient tobacco cessation systems and services
- C. Tobacco cessation aids and medications: affordability, mechanisms, and adverse reactions
- D. Tobacco cessation medications among patients with NCDs

## **Track 4: Campaigns, Media & Youth in the Transforming World**

### **Sub-tracks**

- A. Creating effective campaigns in a digitalized world
- B. Utilizing the media to unmask the truth behind the tobacco industry
- C. Harnessing the power of the youth in tobacco control

D. Achieving tobacco-free campuses for schools and other educational institutions

Please note that APACT 2020 will NOT accept any symposiums/ sessions/works that are funded by tobacco industry both directly and indirectly.

## INFORMATION AND SPECIFIC INQUIRIES

### Symposiums/Special Sessions

Closing date for proposal submission : 31 December 2019, 11.59 midnight (GMT+7, Bangkok, Thailand)

Room capacity : There will be 4 types of room capacity

1. Ballroom (up to 1,500 participants)
2. Large room (up to 400 participants)
3. Medium room (up to 200 participant)
4. Small room (up to 60 participants)

Duration : 90 minutes

Time allocation : Symposiums/Special session will be held on either pre-conference or main conference day, during core conference hours, in parallel with other sessions.

- Title of session should be informative and engaging.
- Briefly describe the session that includes the name of chairperson(s)/speaker(s), objectives & expected outcomes, anticipated numbers of audiences.
- Conference room types & set-ups should also be mentioned in the proposal.
- There should be 1-2 individuals serve as Chairperson(s). They are responsible for coordinating the session, communicating with speakers, submitting the symposium/session online, promptly liaising with APACT13th committee for any changes OR and in chairing the session.
- There should be a minimum of two and maximum of six speakers from a variety of countries/settings; A short biography must be submitted for each proposed speaker.

- Symposiums/special sessions are reviewed by a minimum of two experts. Symposiums/sessions are assessed based on objectives, relevance, presentation, utilization of evidence, geographical impact, and country representation
- If the session is accepted, organizer must ensure funding availability for travel, accommodation and registration of all speakers and chairperson(s). Organizer also expected to liaise and communicate with all speakers to ensure delivery of coherent session.
- If proposed speaker become unavailable, organizer must provide name and contact information of an alternative speaker.